



## Conference Package

### Quality Hotel Oceans Tutukaka

in conjunction with

**wāhi**  
**Wahi Restaurant**



Marina Road, Tutukaka RD3, Whangarei 0173, New Zealand  
T +64 9 470 2290  
E [functions@oceanshotel.co.nz](mailto:functions@oceanshotel.co.nz) W [www.oceansresorthotel.co.nz](http://www.oceansresorthotel.co.nz)



## Our Hotel

Quality Hotel Oceans Tutukaka provides professional facilities in a relaxed and stunning coastal location. We can cater for groups of up to 150 delegates and provide plenty of choices for your function.

Wahi, our onsite restaurant, provide tailor made food and beverage options to suit your requirements.

## Venue Features

- Accommodation On-site
- Heated Salt Water Swimming Pool
- Free WIFI
- Free On-site Parking
- Private BBQ Area
- Variety of Conference Spaces

## How to get here

We are situated in the Tutukaka Marina, a 30 min drive from the Whangarei CBD.

If you are coming from Auckland, you can expect the journey to take under three hours.

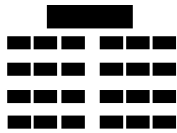
Flights from Auckland to Whangarei only take 35mins.

We can recommend transfer companies if required.

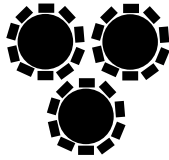
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## Conference Information

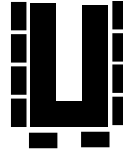
### Seating Configuration and Capacity



Theatre



Banquet



U Shape



Board Room

Room Name	Size m2	Cocktail	Theatre	Banquet (round tables of 10)	U Shape	Board Room
<b>Marina Room</b>	131	60	60	Not applicable	25	30
<b>Banquet Room</b>	176	150	150	150	50	Not applicable
<b>Tukaiaia Room</b>	73	60	60	60	40	30

### Room Information



Our Marina Room is located on the first floor of the hotel with its own private balcony overlooking the Tutukaka Marina. The room includes separate men's and women's toilets and is easily accessible via our lift or stairs. Half room hire is available.

Our Banquet Room is located on the ground floor beside Wahi Restaurant. The outside doors open up to our terrace area overlooking the Tutukaka Marina. Half room hire is available, and there is also a dance floor available to hire.



The Tukaiaia Room is part of Wahi Restaurant, and often used for groups to have their meals served in. It is a great option for smaller groups looking for a more relaxed space.

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### Equipment Included

- Flipchart including paper and pens
- Paper pads and pens
- Data Projector Screen
- Whiteboard and markers

### Daily rate for conference room only hire

Room Name	Full Day Hire	Half Day Hire
<b>Banquet Room</b>	\$1000.00	\$500.00
<b>Marina Room</b>	\$250.00	\$125.00
<b>Tukaiaia Room</b>	POA	POA

### Breaks

We provide self-service tea and coffee, alternatively Wahi Restaurant can provide a catered morning and afternoon tea.



### Catering

Wahi Restaurant has a range of catering options for your conference and are more than happy to offer tailor made options specific to your requirements. We have included a sample conference menu on the following page and can provide more menus on request.

*The above prices are a guideline only and we are happy to present you with a custom package of room hire, catering and accommodation in your quote.*

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## **Breakfast**

Wahi breakfast buffet \$25  
3 option reduced menu \$18.5  
A la carte (less than 25 people)

## **Lunch**

Platter lunch \$28  
4 option reduced menu \$25  
Packed lunch \$16.5  
A la carte (less than 25 people)

## **Dinner**

Platter menus \$40, \$48 or \$56  
3 course set menu \$57  
2 course set menu \$47  
A la carte (less than 25 people)

Morning/ afternoon tea \$16.5  
Tea and filter coffee \$4.5

***At Wahi we only use free range chicken and eggs, freedom farmed pork, line caught local fresh fish and where possible produce from our own gardens such as our micro herbs and salads, grown using sustainable, organic practices***

## Staying with us



### King Rooms

You have the option of Marina View or Countryside View with our King Rooms. Five of our Marina View Rooms are deluxe rooms, with two including their own private balcony. All our King Rooms feature one super king bed, desk, couch and Sky Tv. Each room comes equipped with a bar fridge and tea and coffee facilities along with an en suite bathroom. Another two of our King Rooms are set up for disabled access with a walk-in shower.



### Family Room

Our Family Room comprises of two adjoining rooms sleeping up to five people comfortably. The main room contains one super king bed, en suite bathroom, lounge area, Sky TV, and tea and coffee facilities. The second room is set up with a second super king bed along with a king single bed, separate toilet, and Sky TV.



### Two Bedroom Apartment

Our two-bedroom apartments with a garden view are completely self-contained. Each apartment has two bedrooms on either side of an open plan kitchen, dining and lounge. The kitchen is set up with everything you need, along with two bathrooms, one being an en suite, a laundry, and private access to our BBQ area beside the pool.

*Our super king beds can be easily reconfigured into two comfortable king single beds. We also have the option of adding one extra person in your room for \$25per night on the pull-out sofa couch in our King rooms, or a rollaway bed in our apartments.*

## Other Facilities, Activities and Leisure



During your breaks you and your guests can enjoy our heated salt water swimming pool and BBQ area located on the first floor. Wahi Restaurant is open from 7am daily, with a wide selection of food and beverages. There is a variety of local shops, including a general store, selling home wares, clothing and jewellery.

Our dedicated team here at Quality Hotel Oceans Tutukaka are more than happy to assist you with finding the right activity to suit your team.

Below are only some of the many activities available around Tutukaka Coast. Please click on the link for more information if viewing this document online.

- Enjoy deep-sea game fishing with [Reel Experience NZ](#)
- Dive or snorkel at the world-renowned Poor Knights Islands Marine Reserve where you'll find the world's largest sea cave.
  - [Dive Tutukaka](#)
  - [Yukon Dive](#)
- Paddle board, sea kayak or surf along the coast.
  - [SUP Bro Tours](#)
  - [Pacific Coast Kayaks](#)
  - [Tutukaka Surf](#)
- Request an appointment to sample some local wine at [Sailfish Cove Winery](#)
- Have a round of golf at some of our local courses.
  - Ngunguru Golf Course (located at Ngunguru Sports Complex)
  - [Northland Golf Course](#)
  - [Kauri Cliffs, Matauri Bay](#)
- Visit one of our local gyms, one of which is conveniently located in the hotel complex.
  - [CoreFitness](#) (located at the hotel)
  - [Coastal Fitness](#) (located at Ngunguru Sports Complex)







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## Your Details

Contact Person: .....

Company Name: .....

Phone: ..... Email: .....

Address: .....  
.....  
.....

Conference Start Date: ..... Conference End Date: .....

Number of People Attending: ..... Preferred Conference Room: .....

Accommodation Required:      Yes      No      Number of Rooms required: .....

Catering Requirements: .....  
.....

Any Other Requirements: .....  
.....  
.....

## CONTACT US

Phone or email one of our friendly team now to discuss your next conference or event with

Quality Hotel Oceans Tutukaka

[functions@oceanshotel.co.nz](mailto:functions@oceanshotel.co.nz)

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*Information was current at time of publication but may change without notice. Please contact Quality Hotel Oceans Tutukaka to confirm any details.*

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## Conference Room Hire Terms and Conditions

1. 50% of the room hire must be paid as a deposit by the Hirer within seven working days of confirmed reservation. The deposit will be acknowledged by Oceans Resort Tutukaka Limited (trading as “Quality Hotel Oceans Tutukaka”) in writing. Should payment not be received within the three days, the booking is no longer considered confirmed and Quality Hotel Oceans Tutukaka reserves the right to release the space for booking by another party.
2. A credit card will be requested to hold the booking and be used to charge the final amount after the event.
3. Cancellations must be received in writing or by phone, at least two weeks prior to an event. Any cancellation received inside this time frame will incur the full room hire charge.  
To cancel a booking, the Hirer is required to email: [functions@oceanshotel.co.nz](mailto:functions@oceanshotel.co.nz) or call: 09 470 2290 and provide the date of hire, booking name and booking reference number.
4. The Hirer will provide Quality Hotel Oceans Tutukaka with the final number of guests attending the event along with a rooming list if accommodation is included, in full or part no later than seven days from the event.  
If accommodation is required a tentative booking will be made, and all rooms must be confirmed 14 days prior to the event. Any accommodation cancellations made within 24 hours before the event will incur the full charge.
5. Set up and pack down times are included in the agreed hire period. All equipment and personal belongings must be removed from the space within the hire period in order to vacate a room, unless prior approval has been given.  
Should the room still be in use after the allocated time, and additional room hire charge will be payable at the appropriate pro rata rate, in hourly segments.
6. No refund will be given on room hire for any time that is unused.
7. In case of damage or breakages, the Hirer is responsible for the cost of repairs, other than reasonable wear and tear, that may occur during the period of hire or as a result of hire. Any damage must be reported as soon as practicable.
8. Furniture should be left in a tidy state. Should additional furniture be required, Quality Hotel Oceans Tutukaka can organise hire at an additional cost. Should the Hirer opt supply furniture, details including delivery, collection times, set up and pack down responsibilities must be provided to Quality Hotel Oceans Tutukaka. There is no onsite storage available for additional furniture. Quality Hotel Oceans Tutukaka has no responsibility under any circumstances for damage to or loss of the Hirer’s or the Hirer’s guests items before, during or after the period of hire.
9. Quality Hotel Oceans Tutukaka does not permit anything in the complex which is illegal, disorderly or offensive. Quality Hotel Oceans Tutukaka reserves the right to determine whether an activity is disorderly or offensive.
10. Quality Hotel Oceans Tutukaka has two designated smoking areas, one beside the main entrance door in the carpark, and one outside Wahi Restaurant. Smoking inside is not permitted.



11. No animals are permitted in Quality Hotel Oceans Tutukaka or any inside areas of the complex with the exception of those required by law (eg: guide dogs).
12. Open fires, smoke machines, naked flames (including candles and kerosene lamps, barbecues or spits) either inside or outside the facility are not permitted without prior written consent of Quality Hotel Oceans Tutukaka. If a fire alarm is set off by the use of these items, then the call out charge for the fire appliance and costs for other related services will be the responsibility of the Hirer
13. External catering is not permitted in Quality Hotel Oceans Tutukaka. Alcohol is not permitted to be brought onsite unless purchased from Wahi Restaurant.
14. General cleaning is included in the room hire fee. Where an event has created cleaning over normal requirements, or if furniture and fittings have been soiled, or paint removed from walls, the Hirer will be liable for a cleaning or repair fee. Glitter, confetti, streamers, and chewing gum are prohibited and their use would be considered as needing additional cleaning costs. In the case of excess rubbish, Quality Hotel Oceans Tutukaka reserves the right to on charge a disposal fee. Items are prohibited to be affixed to walls.
15. Circumstances or natural disasters such as earthquakes, beyond the control of Quality Hotel Oceans Tutukaka, may force the reserved rooms to become unavailable for hire. Quality Hotel Oceans Tutukaka is not liable for any damage or loss other than the entitlement of full refund of any deposits paid. Quality Hotel Oceans Tutukaka take all reasonable steps to provide notification of such an event.
16. The Hirer will be provided with the Quality Hotel Oceans Tutukaka Emergency Evacuation Procedure on arrival and is required to make sure all attendees are familiar with the procedure.  
The Hirer shall comply with all laws, regulations, bylaws and fully applicable to the event, and the use of the venue including taking all practicable steps to ensure that the provisions of the Health & Safety at Work Act 2015, and amendments are met at all times: <http://www.worksafe.govt.nz/worksafe/hsww>  
Fire and Emergency exit doors shall be kept clear from obstruction at all times.
17. Noise from guest, amplifiers and loudspeakers shall be kept to a moderate level at all times. Quality Hotel Oceans Tutukaka and surrounding complex has a noise restriction of 10pm on weekdays and 11pm on weekends.
18. Unless instructed in writing, the Hirer liable for all charges incurred by the Hirer or guests to the Hirer's event.
19. Advertising using the Quality Hotel Oceans Tutukaka name and/or logo requires the prior written consent of Quality Hotel Oceans Tutukaka.
20. These Terms and Conditions may be varied by Quality Hotel Oceans Tutukaka at any time upon notification in writing by Quality Hotel Oceans Tutukaka to the Hirer.

This Contract is between Quality Hotel Oceans Tutukaka and

Hirer Name

Signature

Date

Signature Quality Hotel Oceans Tutukaka

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